

Operation steps on How to Register Selective Courses of Zhengfang Management System

Google Chrome

<http://172.16.19.160/>

<http://www.gdjw.zjut.edu.cn/>

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Log in Zhengfang Management System with Google Chrome Browser via <http://172.16.19.160/> (on-campus) or <http://www.gdjw.zjut.edu.cn/> (off-campus). The account number is consistent with your Student ID; The original password is the last six digits of passport number.

After logging in, you are required to change the password(FIG. 1); Then enter the User Home.

The screenshot shows a web browser window with the address bar displaying '172.16.19.160/portal/center/initMenu.html?login'. The page title is '教学综合信息服务平台'. Below the title bar, there is a blue header with the text '本科生信息服务平台'. The main content area has a light pink background. At the top, a message states: '系统检测到您的密码过于简单，以免发生账户被盗引发损失。建议您立即修改用户密码！' (The system has detected that your password is too simple to prevent account theft and losses. We recommend you immediately modify your user password!). Below this, the user's name '姓名 KRAVCHENKO DMITRY' is displayed. There are three password input fields: 1. '原密码' (Original password) with a red arrow pointing to it from the label 'Original password'. 2. '新密码' (New password) with a red arrow pointing to it from the label 'New password'. 3. '重复新密码' (Confirm the new password) with a red arrow pointing to it from the label 'Confirm the new password'. A '密码强度:' (Password strength) indicator is located between the second and third fields. At the bottom right, there is a blue button labeled '确定' (Confirm).

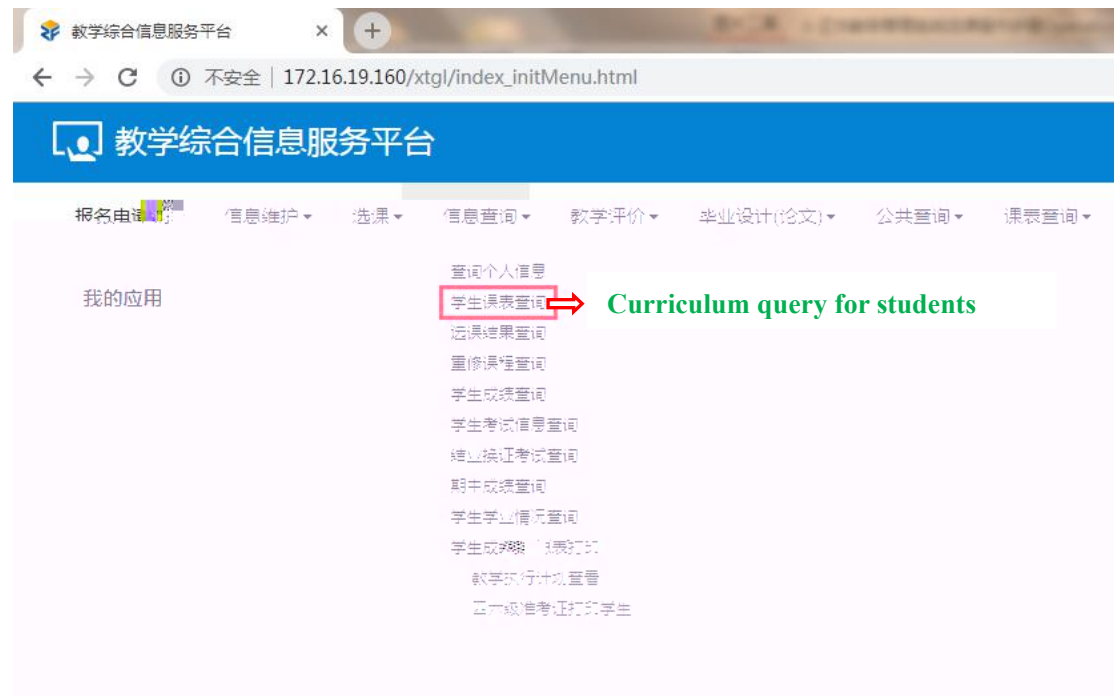
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FIG. 1 Page for changing the original password

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Click the “Curriculum query for students” under the Menu of “Information query” (FIG. 2); Choose the semester; Click “Search” Button for individual curriculum (FIG. 3).



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FIG. 2 Information query Menu



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FIG. 3 Curriculum query for students

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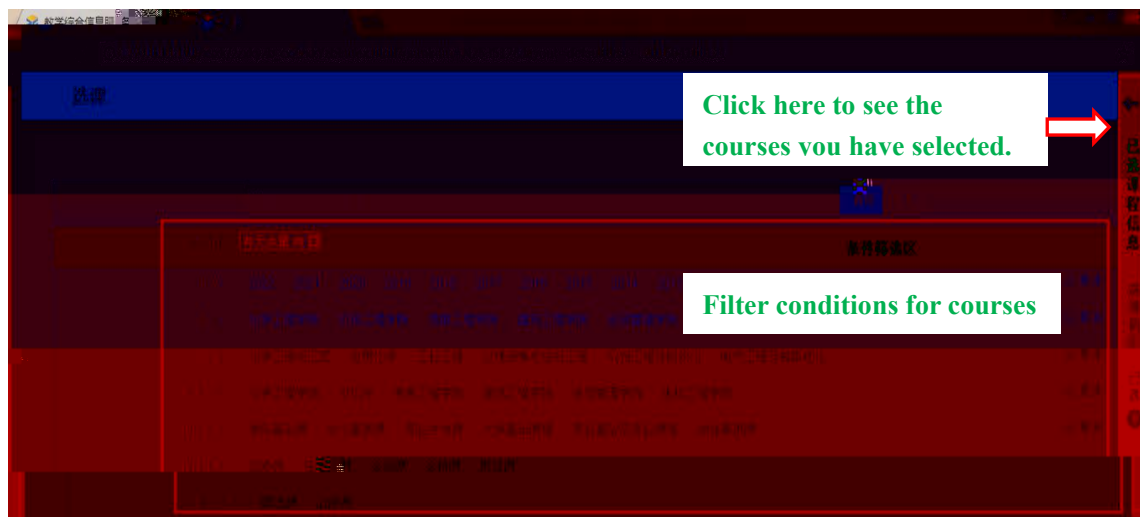
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Click “Autonomous curricula-variable” menu (FIG. 4) for course selection page(FIG. 5).



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FIG. 4 Curricula-variable Menu



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FIG. 5 Autonomous curricula-variable Page

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Course selection page contains three parts: 1. Information of courses having been selected; 2. Filter conditions; 3. List of available courses based on your filter conditions.

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Click “Search”, drop down for the available courses based on the filter conditions. (FIG. 6)



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FIG. 6 Available courses Page

Steps of course-selecting:

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Step 1: Click the yellow box to see the information of the courses you have selected and your unoccupied time.(FIG. 7)



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FIG. 7 Courses you have selected

Step 2: According to your need, choose or type the filter conditions; then click “Search” button.

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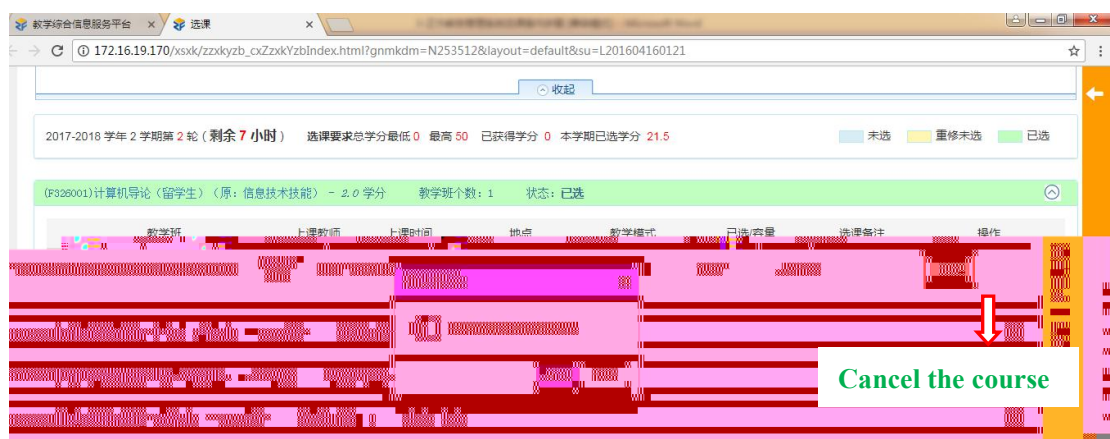
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Step 3: Select (FIG. 8) or cancel (FIG. 9) the courses in the list of available courses.



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FIG. 8 Select the course



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FIG. 9 Cancel the course

Finish the course-selecting of General Knowledge Selective Courses(up to 2); and then in click the box for the courses having been selected or “Curriculum query for students” Menu to confirm the courses are selected successfully. Log out and turn off Google Chrome browser, so as to avoid others to change your Selection.